

# CENTER JOINT UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503  
Wilson C. Riles Middle School  
4747 PFE Road, Roseville, CA 95747

Wednesday, June 10, 2020

### MINUTES

**\*\*Due to the Shelter-in-Place order, Trustees Hunt & J'Beily participated by phone.**

**CALL TO ORDER** - Trustee Hunt called the meeting to order at 5:30 p.m.

**ROLL CALL** - Trustees Present: Mrs. Anderson, Mrs. Pope, Mr. Wilson

Trustees Participating by Phone: Mr. Hunt, Mr. J'Beily

Administrators Present: Scott Loehr, Superintendent  
Craig Deason, Assist. Supt., Operations & Facilities  
Lisa Coronado, Director of Fiscal Services

Administrators Participating by Phone: Mike Jordan, Director of Curriculum/Instruction/Special Ed.

### ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Public Employee Performance Evaluation (Certificated) – Superintendent (G.C.§54957)

### PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

**CLOSED SESSION - 5:30 p.m.**

**OPEN SESSION - CALL TO ORDER - 6:05 p.m.**

**FLAG SALUTE** - led by Mike Jordan

### ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

1. Public Employee Performance Evaluation (Certificated) – Superintendent (G.C.§54957)  
There was no action taken during open session, but it was noted that this was a satisfactory evaluation.

**ADOPTION OF AGENDA** - There was a motion to approve the adoption of the agenda as amended: pull Consent Agenda Item #2 for separate consideration.

**Motion:** Pope  
**Second:** Anderson

**Ayes:** Anderson, Hunt, J'Beily, Pope, Wilson  
**Noes:** None

## **ORGANIZATION REPORTS**

1. CUTA - Venessa Mason, President, reported the CUTA is very thankful for being included in the planning meetings for the next school year. Hopefully we will be back to school as usual, with some modifications.
2. CSEA - Marie Huggins, President, echoed what Venessa had to say about wanting to be included in what the conversation is about how our new normal is going to look. CSEA wants to be involved in that. In the Fall they had submitted their initial proposals to the district for negotiations. Those are called Sunshine Proposals. They last negotiated in January so we now need a sunset date for those initial proposals. They will need to get together for negotiations. This will probably need to happen as a Zoom meeting. They would like to move forward to get this done. Mr. Grimes noted that he sent several dates to Cesar and is waiting to hear back from him. Mr. Grimes noted that he can reach out with him by phone tomorrow.

## **COMMITTEE UPDATES**

**Facilities Update** - Craig Deason, Assistant Superintendent of Operations & Facilities, reported that the full Day Kindergarten drawings are going to DSA on June 19th. Met with landscape architect today. Tonight there is a piggyback purchase order on the agenda for approval. CTE applications – hoping to hear back by the end of June. It is looking pretty good for us. We may get one or two. The new school – held architect interviews yesterday. That contract will come to the board in August. Working on CDE approval for that site, then we will bring a land purchase agreement in October.

### Developments

Gibson Crossing – pulled 13 permits.

Westbrook – pulled 8 permits

JMC (in Sierra Vista) – pulled another 16 permits. They have already pulled 238 permits during this school year.

Trustee Anderson asked if those students would really end up in our district, with the bus ride. Mr. Deason noted that once we get them here, they want to stay. Mr. Loehr noted that they have been up there several times meeting with the realtor person. Trustee Anderson asked if we will have enough buses for them. Mr. Deason noted that we would, and he hopes to be bringing forward purchase contracts in August for purchasing electric buses.

Trustee Anderson asked how many houses need to be built before we can build a school. Mr. Deason noted that we need to have at least 120 students. Mr. Loehr noted that where we are now with the bond will allow us to start the process for purchasing planning. It could be 3-5 years before a school is built and ready. But Mr. Loehr noted that there are people already living across from the school site. Trustee Anderson noted that this could then happen very fast. Mr. Deason noted that he has been up in the JMC area. There some pads starting to show up; they should be pulling permits soon. There is an adult living community being put in near Walerga Road as well. Trustee Pope asked if we can look at re-discing the property next to Riles MS. Mr. Deason noted that he will look into it.

## **REPORTS/PRESENTATIONS**

1. **2020/21 School Year Planning Update** – Scott Loehr noted that there are a lot of conversations that are going on. There is a lot of information out there, but no decisions have been made yet. We are spending a lot of time this spring and summer to determine what it could look like. This will come back to the Board for approval before it is implemented. Trustee Anderson noted that she has seen that movie theaters, etc have already been given the go ahead to open. Mr. Loehr noted that they are opening up, but with restrictions. Things are changing very rapidly. Mike Jordan, Director of Curriculum, Instruction & Special Education, noted that we are planning and looking at all different

### **REPORTS/PRESENTATIONS (continued)**

scenarios. We need to come up with a "playbook" that we will bring back in July for them to vote on. The current 3 options are:

- Plan 1: come back full time as normal;
- Plan 2: elementary students attend 2 days a week (half of students meet MW and other half meeting TTH, Jr High students attend 6 classes (1 day a week), and high school 8 classes (1 day a week)
- Plan 3: distance learning

We hope we don't have to use option 2 or 3 but we want to be ready. We will also have an independent study option for those that want or need that option. And as we have always had, there will be Home and Hospital available for the medically fragile students.

Trustee Wilson asked if we would be able to offer distance learning to those who may need or want to when the other students have returned to campus for Plan 2 or Plan 1. Mr. Jordan noted there is an online program for those students. Mr. Loehr noted that there would be an independent studies option offered while we are on any of those 3 other options. Mr. Loehr noted that on the topic of athletics, tomorrow there is an online meeting being held with some of the districts in the county to discuss whether those things can be brought back safely. Trustee Pope asked if the plan would have to go to CIF. Mr. Loehr noted that CIF noted that it was a local control thing. Guidance has already been given. Trustee Pope asked for clarification on when the plan for academics would come back. Mr. Loehr noted that we will look at the guidelines from county and CDC in 5-6 weeks and present the best option of where we want to go at that time. Mr. Jordan noted that they have looked at the public health order from Sacramento County Department of Health, Center for Disease Control's guidance for schools, Sacramento County Office of Education's guidance for schools, CDE's guidance for schools, and PAE's research.

### **COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA - None**

### **BOARD/SUPERINTENDENT REPORTS**

#### **Mrs. Anderson**

- asked for information on the graduation that is being planned. She asked if it could be on the field. Mr. Loehr noted that we don't see it being able to hold over 300 on the field. It is planned for June 19<sup>th</sup>. We are trying to give them the best that we can.
- noted that sports teams are practicing in other districts. Mr. Loehr noted that he believes that groups of 5 can come out to condition in those areas. We are meeting tomorrow to discuss with other districts. She asked why the Athletic Director was not asked to be at this meeting. Mr. Loehr noted that this is the first meeting, and it will be with Superintendents. We pushed to get invited. Trustee Anderson asked if the Athletic Director gets a prep time. Mr. Loehr noted that he does. Trustee J'Beily asked why the Athletic Director wasn't invited. Mr. Loehr noted that he has no problem bringing in other folks in to the meetings after he knows the lay of the land. Mr. Jordan noted that Mr. Loehr got our district a seat at the table; we were originally left out.
- wished everyone a wonderful summer.

#### **Mrs. Pope**

- noted that we have a great relationship with our bargaining units. She thanked Mrs. Huggins and Mrs. Mason.
- thanked cabinet for all of their hard work.
- noted that Mr. Wilson announced at the beginning of the meeting there was an evaluation; she noted that it was for the Superintendent. She noted that they appreciate him and he is doing a great job. She also noted that they appreciate all of the communication during this distance learning.

**BOARD/SUPERINTENDENT REPORTS (continued)**

- wished everyone a great summer.

**Mr. Hunt** - had nothing to report

**Mr. J'Beily**

- thanked everyone for supporting him these last few weeks during some health issues.

**Mr. Loehr**

- thanked Lisa Coronado for her work on the budget this year. Thanked her team as well.  
- commended Lisa Coronado and Craig Deason for spending time meeting with the bond counsel for the bond. They did an outstanding job helping support that and as a result we maintained the A+ credit rating.  
- noted that we left this year without acknowledging the retirees. Mr. Loehr has Mr. Grimes looking into how we can do this.  
- noted that with the plan there has been a lot of stress with the guidelines from multiple agencies, and people having different political views & visions of what it needs to happen in education. He complimented everyone who has helped through this. Staff is thinking about this 24 hours a day, sending emails, reading articles, etc. to try and do the best for the kids. Trustee Anderson noted that she is very proud of everyone in this district for doing what they do each and every day.

**Mr. Wilson**

- noted that the doctor of Sacramento Health is saying that we can't come back until there is a vaccine, and there won't be a vaccine for 12-18 months. She is already writing off Fall, Winter and Spring sports. He asked that part of the discussion about sport should be what direction are we going to take. Do we take the word of one doctor? We have conflicting experts and guidances;, do we have common sense guiding the way?

**CONSENT AGENDA**

1. Approved Adoption of Minutes from May 20, 2020 Regular Meeting
2. *This item was pulled for separate consideration.*
3. Approved Resolution #27/2019-20: Delegation of Contracting Powers to the Superintendent
4. Approved Classified Personnel Transactions
5. Approved Certificated Personnel Transactions
6. Approved MOU with Sacramento County Office of Education for Their Use of CJUSD Facilities for SCOE Operated SDC Classes at Spinelli Elementary and Riles MS
7. Approved 2020-2021 Designation of CIF Representatives to League
8. Approved Piggyback Purchase Order with Environplex for Modular Construction Services for the Oak Hill Elementary School Kindergarten Classroom Construction Project
9. Approved Resolution #15/2019-20: E&I Cooperative Services Agreement for Photocopier Equipment, Services, and Related Supplies Under Public Contract Code Section 20118
10. Approved Professional Municipal Advisory Services Consultation Services Contract with Caldwell Flores Winters, Inc.
11. Approved Resolution #26/2019-20: Making Environmental Findings in Connection with the Oak Hill Elementary School Kindergarten Classroom Construction Project
12. Approved Resolution #25/2019-20: Resolution Establishing a Debt Policy for Future Obligations Pursuant to Senate Bill 1029
13. Approved Resolution #24/2019-20: Resolution Appointing the Paying Agent and Approving Certain Parameters and Actions in Connection with the Issuance and Sale of the District's General Obligation Bonds, Election of 1991, Series 2020F, General Obligation Bonds, Election of 2008, Series 2020A, and General Obligation Refunding Bonds, Series 2020

**CONSENT AGENDA (continued)**

14. Approved Astro Paving, Inc. - District Office ADA Project
15. Approved Two Year Lease Agreement with Sacramento Employment and Training Agency for Head Start Program at Dudley Elementary School
16. Approved Team One Networking, Inc. - ERATE Switch Upgrade 2020
17. Approved Saenz Landscape Construction Company - District Office Annex Booster Pump Project
18. Approved Notice of Completion - Astro Paving, Inc. - North Country Elementary Hardcourt Project
19. Approved Deferred Maintenance Projects 2019-2020
20. Approved Payroll Orders: July 2019 through May 2020
21. Approved Supplemental Agenda (Vendor Warrants): May 2020

**Motion:** Anderson  
**Second:** Hunt

**Ayes:** Anderson, Hunt, J'Beily, Pope, Wilson  
**Noes:** None

**CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION**

2. Approved Resolution #22/2019-20: Resolution On Board Compensation For Missed Meeting

**Motion:** Pope  
**Second:** Anderson

**Ayes:** Anderson, Hunt, Pope, Wilson  
**Noes:** None  
**Abstain:** J'Beily

**BUSINESS ITEMS**

**A. Mission Statement**

This was a discussion item. Trustee Anderson noted that she just wanted the board to look at the current mission statement and compare it to the previous ones. Mr. Loehr noted that the current one was created several years ago. He noted that it would be difficult to work on at this time, but if the board would like we could start the process in the Fall. Trustee Anderson noted that she likes it the way it is. Trustee Pope noted that we should leave it for now, but bring it back in December. Trustee Wilson noted that this could be taken off of the list.

**B. APPROVED - COVID-19 Operations Written Report**

Mr. Loehr noted that the LCAP has been pushed out to December. In the meantime we have to answer the questions and submit to the county office. Lisa noted that she needs to submit it with the approved budget. Trustee Pope asked who answered the questions. Mr. Loehr noted that it was basically the same team of folks that work on the LCAP.

**Motion:** Pope  
**Second:** Hunt

**Ayes:** Anderson, Hunt, J'Beily, Pope, Wilson  
**Noes:** None



**BUSINESS ITEMS (continued)**

**C. APPROVED - Resolution #23/2019-20: Resolution To Establish Temporary Interfund Transfers of Special or Restricted Monies**

Lisa Coronado, Director of Fiscal Services, noted that when she does a cash flow projection, she has to take into account that the state has elected to do deferrals. That will take our general fund balance down below zero. This will allow her to borrow funds from Fund 17 monies to cover that cash flow deficit until the funds come in from the state. Trustee Wilson asked if the Fund 17 monies are still from the sale of district land. Would this allow us to save the cost of a TRANS? Mrs. Coronado noted that yes, it will save us that money.

**Motion:** Anderson  
**Second:** Pope

**Ayes:** Anderson, Hunt, J'Beily, Pope, Wilson  
**Noes:** None

**D. APPROVED - Adopted Budget for Fiscal Year 2020-21**

Lisa Coronado, Director of Fiscal Services, noted that this is from May 29th and is a snapshot of what we know. There should be an approved budget by the state by July 1st; we will have a revised budget at the August Board meeting. Mrs. Coronado went over the slides that were included in the board packet. She covered the California Revenues, Prop 98 (Minimum Annual Funding), K-12 Prop 98: \$15.1 Billion Reductions, Statutory COLA, 2020-21 LCFF Funding Factors, Changes in LCFF Funding, Deferrals, Apportionment Deferrals, Relief Measures, Employer Retirement Contribution Rates, Stimulus Funds, CJUSD 2020-21 Stimulus, Reductions, and Savings, District Total ADA, Total Unrestricted Revenue, Revenue v. Expenditures/Contributions/Transfers, Spendable GF Unrestricted and Restricted Ending Fund Balance, and Other Funds.

She again noted that this is a glimpse in time; it will change in August. It will change again in September. It is a working budget. Trustee Anderson asked what our student count was when we capped out. Mr. Loehr noted that we were at about 6,200. She asked what our current enrollment is. It was noted that it was about 4,300. Trustee Hunt asked when she would be putting together a potential district budget committee to look at potential areas for reduction. Lisa noted that she has been meeting with cabinet and administration to keep cuts as minimal as possible. She noted that she can talk to Mr. Loehr to see if that is something to get out there. Mr. Loehr noted that with the state budget being signed, we are basing it on the most conservative amount we can.

**Motion:** Anderson  
**Second:** Pope

**Ayes:** Anderson, Hunt, J'Beily, Pope, Wilson  
**Noes:** None

**ADVANCE PLANNING**

- a. *Future Meeting Dates:*
  - i. *Regular Meeting: Wednesday, August 19, 2020 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
- b. *Suggested Agenda Items:* possible Special Meeting around July 15th regarding 2020/21 School Year

**ADJOURNMENT – 7:30 p.m.**

**Motion:** Pope  
**Second:** Hunt

**Ayes:** Anderson, Hunt, J'Beily, Pope, Wilson  
**Noes:** None

Respectfully submitted,

/s/  
\_\_\_\_\_  
Scott A. Loehr, Superintendent  
Secretary to the Board of Trustees

/s/  
Nancy Anderson, Board Representative  
Board of Trustees

Adoption Date 8/19/2020